

## Coast Guard Tuition Assistance Steps

You can submit TA Applications up to 90 days from the class start date, NLT than 14 days prior to the course start date.

### TA Eligibility & Counseling

Tuition Assistance (TA) is authorized for Active Duty military and Reserve members affiliated with the Selected Reserve (SELRES).

Note: Members of SELRES must be drilling reservists with satisfactory progress in the current anniversary year and have met the participation standards for the previous anniversary year.

#### Member's Responsibility and TA

Members seeking to use TA is responsible for validating that they meet all the eligibility requirements prior to applying for TA.

#### Additionally:

Seek counseling from your local ESO as needed to assist with making the right educational decision. [TA Career Decide](#) is another great resource to help make an informed decision on school selection and educational program.

It is imperative that you thoroughly read current [ACN 112/20](#) and [ACN 028/21](#) (CAC Enabled) prior to application submission. Degrees at the same or lower level than you already have are not authorized.

#### For assistance in entering the TA application, please visit

[https://myeducation.netc.navy.mil/cg\\_user\\_guide.pdf](https://myeducation.netc.navy.mil/cg_user_guide.pdf)

Submit your TA application (one course per application) to your Command Approver up to 90 days prior to class start date, no later than 14 days prior to the course start date.

Upload all applicable documents required for TA approval (e.g., degree plan and point statement if SELRES).

Log back into [MyCG Ed](#), print your TA authorization and upload to <https://econnections.ucwv.edu/forms/vouchers>

Note: Members should never start a class without an approved TA AUTHORIZATION in hand. Starting a class without an approved authorization is at the member's expense.