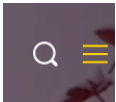


HOW TO APPLY FOR HOUSING AND MEAL PLANS

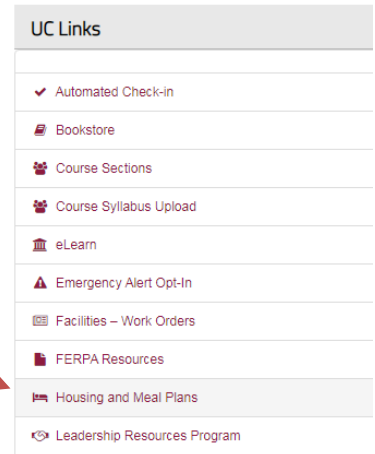
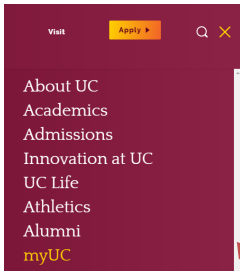
STEPS TO COMPLETE BEFORE YOU CAN APPLY FOR HOUSING:

1. Apply to the University of Charleston
2. Be admitted to the University of Charleston
3. Pay your enrollment deposit
4. Receive your UC Student Credentials
5. Receive your class schedule
6. 24 - 48 Hours after receiving your class schedule, you access the housing portal

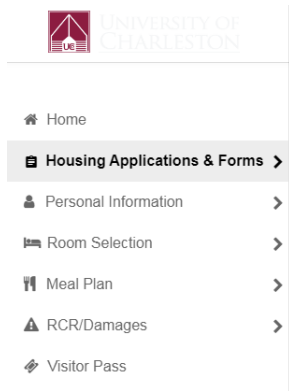
DIRECTIONS FOR ACCESSING THE HOUSING PORTAL



1. Click here on the main ucwv.edu page to access the myUC link.
2. Click here to enter the myUC portal using your UC Student Credentials.
3. Once in the portal click here to access the Housing Portal.



HOW TO COMPLETE YOUR HOUSING APPLICATION OR EXEMPTION



1. Click here to apply for housing or complete a housing exemption. You can upload your immunizations to your application or housing exemption. You will also select your meal plan at the end of your application or exemption.
2. Click here to update your emergency contact information.
3. You will get an email once your application has been processed and this step is open to you. Click here for room and roommate selection.
4. Click here to change your meal plan or see what your meal plan options are.
5. Information available in the Housing Portal is live. You will see your room assignment and roommate contact information. You will also receive an email with assignment information.