Removal of an Incomplete due to Military Deployment ("IM") Grade

To change a grade of "IM" (Incomplete due to Military Deployment) to a regular letter grade, and receive credit for a course or other learning experience, the student must complete all coursework by the time designated below.

- The student must notify the Director of EPMP of the end of the deployment by working with their unit CO.
- Within two semesters (15 week courses) or four sessions (8 week courses) of the end of deployment identified on the documentation of the deployment.

Failure to complete coursework within this time frame will result in the course grade being recorded as "IM/F." If a student receives an incomplete grade in a prerequisite course, he or she will not be allowed to enroll in the subsequent course until satisfactory completion of the prerequisite course.

Quality Points and Grade Point Average

Each letter grade has a numerical equivalent as indicated below. These equivalents are called "quality points." Quality points are multiplied by the number of credits a student earns for each course. The results for all courses are added together and divided by the total number of credits earned by a student to calculate his or her cumulative Grade Point Average (GPA). Courses in which grades are "P," "W," or "AU" are not included when calculating GPA.

- **A –** Four quality points per credit
- **B –** Three quality points per credit
- **C –** Two quality points per credit
- **D –** One quality point per credit
- **F –** Zero quality points per credit
- **I –** Not included in credits attempted for GPA calculations
- **IM** Not included in credits attempted for GPA calculations
- **I/F** Zero quality points per credit attempted for GPA calculations
- **IM/F** Zero quality points per credit attempted for GPA calculations

DEAN'S AND PROVOST'S LISTS

Dean's List

Every student who earns a semester Grade Point Average of 3.75-3.99 for a full-time schedule of courses consisting of 12 or more credits is eligible for the Dean's List. These twelve credits may not include more than 3 credits that are Pass/Fail. The Deans of each School will recognize these students.

Provost's List

Every student who earns a semester Grade Point Average of 4.0 or higher for a full-time schedule of courses consisting of 12 or more credits is eligible for the Provost's List. These twelve credits may not include more than 3 credits that are Pass/Fail. The Provost will recognize these students.