



# UNIVERSITY OF CHARLESTON

## CAPITO DEPARTMENT OF NURSING

February 3, 2021

Re: Addendum to Nursing Student Handbook 2020-2021 “Inclement Weather” Policy

Date effective: February 3, 2021

Greetings,

The Capito Department of Nursing has revised its Inclement Weather and/or Adverse Weather Policy to reflect the following:

In concurancy with the University of Charleston Student Handbook reflecting the “Inclement Weather Policy”, the Capito Department of Nursing acknowledges that as a residential campus, the University of Charleston does not close completely during extreme weather or other emergency situations. When UC students are present, services must be provided regardless of the circumstances.

When the University is “closed,” it means that “classes are cancelled.” Students and faculty do not have to be at UC. All administrators and staff, however, are to report to work. If an administrator or staff member cannot report to work due to inclement weather, he or she must contact his/her immediate supervisor as soon as possible

When the University is “delayed,” it means there will be no class meetings prior to the delayed time. This does not mean that the entire instructional day begins at a later time. For example, if we are on a “two hour delay,” and the class normally begins at 8 am, that class will not meet on that particular day. If the class normally meets from 9-11 am, the class will begin at 10am and end at regular time.

UC does not necessarily follow the actions of the Kanawha County School System. All decisions will be sent out via an emergency messaging system. All local media will also be made aware.

The Capito Department of Nursing requires clinical components as part of the curriculum completion for nursing programs. While the University and Capito Department of Nursing understands that you will use your best judgement during morning commutes to clinical sites, inclement weather is not recognized as an excused absence in the student handbook. Therefore, a missed clinical experience will result in a zero for the day. However, the student may be offered an alternate assignment.

The faculty member shall communicate the attendance policy in each syllabus. The instructor should communicate the policy to each class at the beginning of the semester and explain its application to his or her particular class.

Respectfully submitted,

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