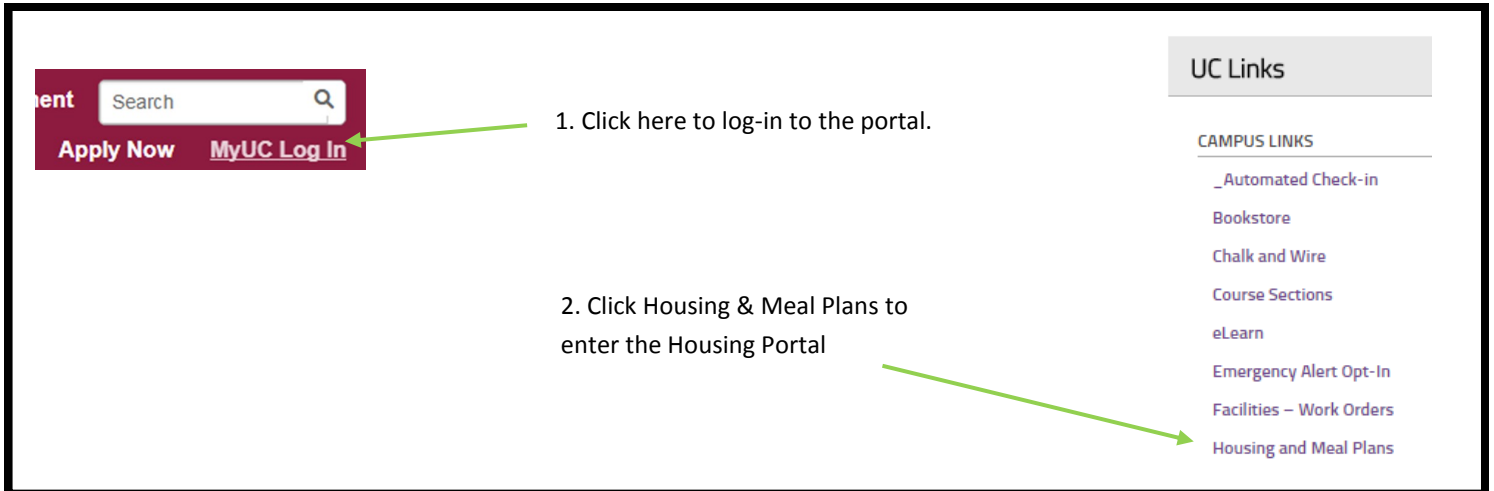


**Information on how to connect to the new Housing & Meal Plan Portal.**

1. Apply to the University of Charleston.
2. Be accepted to the University of Charleston
3. Pay your enrollment and housing deposits.
4. Receive UC Credentials.
5. Be registered for classes.
6. Apply for Housing & Meal or Housing Exemption



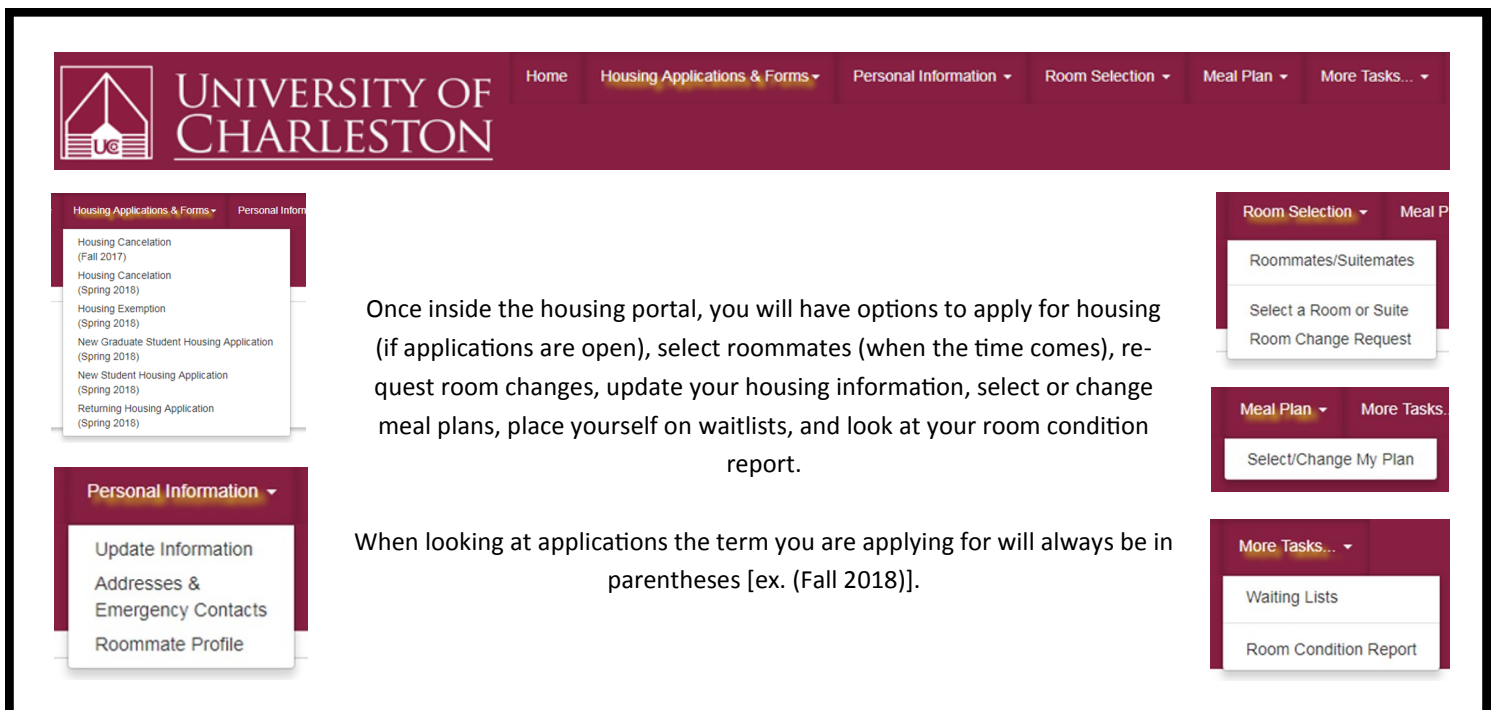
1. Click here to log-in to the portal.

2. Click Housing & Meal Plans to enter the Housing Portal

**UC Links**

CAMPUS LINKS

- [\\_Automated Check-in](#)
- [Bookstore](#)
- [Chalk and Wire](#)
- [Course Sections](#)
- [eLearn](#)
- [Emergency Alert Opt-In](#)
- [Facilities – Work Orders](#)
- [Housing and Meal Plans](#)



Home Housing Applications & Forms Personal Information Room Selection Meal Plan More Tasks...

**Housing Applications & Forms**

- Housing Cancellation (Fall 2017)
- Housing Cancellation (Spring 2018)
- Housing Exemption (Spring 2018)
- New Graduate Student Housing Application (Spring 2018)
- New Student Housing Application (Spring 2018)
- Returning Housing Application (Spring 2018)

**Personal Information**

- Update Information
- Addresses & Emergency Contacts
- Roommate Profile

Once inside the housing portal, you will have options to apply for housing (if applications are open), select roommates (when the time comes), request room changes, update your housing information, select or change meal plans, place yourself on waitlists, and look at your room condition report.

When looking at applications the term you are applying for will always be in parentheses [ex. (Fall 2018)].

**Room Selection**

- Roommates/Suitemates
- Select a Room or Suite
- Room Change Request

**Meal Plan**

- Select/Change My Plan

**More Tasks...**

- Waiting Lists
- Room Condition Report