

STUDY ABROAD PROCESS

POC Elizabeth Slack

Pre-program:

1. Student expresses interest in study abroad (independent, NOT faculty-led)
 - a. Give brochure/marketing materials from reliable, established providers (SIT Study Abroad, CIS Abroad, GlobalLinks, etc.)
 - b. Students should:
 - i. Research programs of interest (additional information and course syllabi online)
 - ii. Select desired program(s)
 - iii. Request meeting with Director of International Programs for preliminary approval
 1. Bring program description(s)
 2. Bring course syllabi (usually available online)
 - iv. If approved, request meeting with academic advisor re: course equivalencies
 1. Bring program description(s)
 2. Bring course syllabi
 - v. If approved, request meeting with academic program director
 1. Bring (and e-mail) chosen program description
 2. Bring (and e-mail) course syllabi for approval
 - c. Academic advisors should:
 - i. Approve program courses for credit transfer and send syllabi to Mike Levy for final approval
OR
 - ii. Reject, provide feedback to student
2. Student asks about possible ways to fund his/her study abroad program
 - a. Student should request meeting with Financial Aid office (with Michelle Marlowe and/or Nina Morton)
 - i. Federal Financial Aid should transfer to program
 - ii. Private scholarships and institutional aid may or may not transfer – it is student's responsibility to determine this
 - iii. Student will remain enrolled as current student at UC
 - b. Students who wish to seek additional funding may consult:
 - i. <http://www.goabroad.com/scholarships-abroad>
 - ii. <http://www.iie.org/programs/gilman-scholarship-program>
 - iii. Note: if student chooses an SIT Study Abroad program, they are eligible for additional scholarships. These students must indicate on application that they wish to be considered for SIT scholarships and can find more information at <http://www.sit.edu/scholarships>
 - iv. OR

[Boren Awards for International Study](#) - critical language study (Swahili, Russian, Mandarin, Hindi)

[Benjamin Gilman Scholarship](#) - requires Pell Grant eligibility

[Woodrow Wilson National Fellowship](#) - students interested in Foreign Service

[Fulbright Scholarships](#)

[The Rotary Foundation Ambassadorial Scholarships](#)

[Phi Kappa Phi Honors Society](#)

[Jack Kent Cooke Scholarships](#)

[Corinne Jeannine Schillings Foundation](#) - are you a Girl Scout?

[Gates Millennium \(Minority\) Scholars](#)

[Coca-Cola Scholars Foundation](#)

[Morris K. Udall Scholarship](#) - environmental studies

[Walter Jensen Scholarship](#) - French majors only

[BUTEX UK Scholarships](#) - England and Scotland

[US-Ireland Alliance](#) - Ireland only

[The National Italian American Foundation](#) - Italy only

[Lanic Awards](#) - Latin America only

[Canadian Bureau for International Education](#) - funding for Canadian citizens

[SallieMay Educational Loans](#)

[Student Abroad Loan Program](#)

Post-program:

Students should request that transcripts from foreign academic institution be sent to the Registrar in Student Solutions at the following address:

University of Charleston

Student Solutions Center

Attn.: Carol Spradling

Riggleman Hall

Second Floor 206

2300 MacCorkle Ave SE 25304